

COVID19 Operations - Booking in to go to Portmoak – Update 30/05/20

Update

Having had a few days to watch responses to the booking in requirement, Martin and I have noted a few things that we need your help with and have provided a couple of enhancements.

Booking ahead

It's good to see that, after some excessive booking ahead, members are now generally only looking 5 days ahead. That's great as it helps reduce the number of cancellations to be administered and helps other members find a slot. Please keep it up.

Cancelling a booking

Please try not to wait until the day of your booking to cancel. If you do, and the list was full, it means you have denied another member an opportunity to attend. Try to cancel any booking you need to with at least 24 hrs notice.

We've made it easier to cancel a booking by placing a link on the summary and each daily page. This generates an email for you to fill in the date you want to cancel and send back to us. Please, please use this rather than phoning in to the office or speaking to Martin. Martin needs to spend his time on other issues.

Waiting list

You will note that the slots numbered 31-40 each day have a red background. We've decided these slots can be filled and considered as waiting list. Please do not come to the club if your name remains in the red waiting list on the morning of the day in question.

Some modified rules (we like to think of these as etiquette)

- Please don't book up more days than you realistically expect to attend and don't book more than 5 days ahead;
- If you change your mind, there is not a "Delete" function. There is a link on each page to generate a "please cancel my booking" email. Please use this in preference to speaking to or phoning the office;
- Data is time stamped as it is submitted, so names on the list should normally appear in order of when booking was submitted (just as a flying list is normally generated). Please check your name is in the 1 to 30 slots before attending the airfield. If your name remains in the red waiting list, please do not attend. We will not be phoning back to advise the day is fully booked. This can be seen on each daily list. Please check before travelling like you would check the notams and weather;
- If, as last resort, you need to advise of something else then please contact the office as normal.
- Lastly, if your name is not on the list 1-30, you may have to leave, because we need to manage numbers and monitor who comes.

Thanks for all your help and let's see each other in the air soon.

Colin Hamilton